




**Government of India**  
**Ministry of Communication & IT**  
**Department of Telecommunications**  
**Office of the Controller of Communication Accounts (CCA)**  
**NE Telecom Circle, CTO Building, 2<sup>nd</sup> Floor, Shillong – 793 001**  
**Tele No. 0364-2401483, Fax No. 0364-2227911**  
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No. CCA/NE/Vehicle – 50/Tender/2016-17

Dated: 10/10/2017

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**Accounts Officer (Admn)**  
**O/o the CCA, NE Telecom Circle,**  
**Shillong**



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**Notice Inviting Tender for hiring of light vehicles.**

On behalf of the President of India, Online Bids are invited by **Controller of Communication Accounts, DoT, North East Telecom Circle, Shillong** from reputed, experienced and financially sound Registered Companies, Firms & Agencies having experience in supplying of light commercial vehicles for at least one year within the last three years to any Central/State Govt. organization/PSUs, for providing services of registered light commercial vehicles on hired basis. **The cost of tender documents is Rs. 500/- (Rupees Five Hundred) only non- refundable.**

Description of Services	Type of Vehicle	Quantity	Model of Vehicles	Estimated value of Tender	EMD (2.5% of Estimated Value)
Hired commercial light vehicle on monthly basis	Swift Dzire/Toyota Etios/Honda Amaze/Innova & similar type	2 (Two)	01/04/2015 onwards	<b>Rs.5,60,000/-</b> (Rs. Five Lakhs sixty thousand only)	Rs.14,000/- (Rs. Fourteen Thousand only) DD drawn in favour of Accounts Officer, O/o CCA, NE circle, Shillong

2).Tender documents can be downloaded from CPP portal <https://eprocure.gov.in/eprocure/app> as well as CCA web site [www.ccane1.nic.in](http://www.ccane1.nic.in) ( for reference only as per schedule given below here under:-

Published Date	10/10/2017 (16:00 PM)
Bid Documents Download/Sale Start Date	10/10/2017 (16:00 PM)
Clarification Start Date	10/10/2017 (16:00 PM)
Clarification End Date	18/10/2017 (16:00 PM)
Bid Submission Start Date	10/10/2017 (16:00 PM)
Bid Document Download /Sale End Date	13/11/2017 (16:00 PM)
Bid Submission End Date	13/11/2017 (16:00 PM)
Bid Opening date	14/11/2017 (16:00 PM)

3). Bids shall be submitted online only at CPP website: <https://eprocure.gov.in/eprocure/app>.

Tenderer are advised to follow the instructions provided in the "Instructions for online bid submission through the Central Public Procurement Portal for eprocurement at <https://eprocure.gov.in/eprocure/app>.

**Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned documents.**

4). The tenders complete in all respect must be duly uploaded on or before bid submission date /time indicated in Para-2. The tenders received after the scheduled date and time will be rejected outright.

5).Intending eligible bidders are required to upload signed & scanned copy of a demand draft for the cost of tender document on any nationalized bank. Payable at Shillong in favour of AO (Cash), O/o CCA, NE Circle, Shillong. The hard copy of the same has to be delivered to AO (Admn) O/o the CCA, NE Circle, Shillong-793 001 on or before bid submission end date/time as mentioned in Para-2. **DD submitted for cost of tender documents is not refundable.**

**Accounts Officer (Admn)**  
 Land Phone No.0364-2501483  
 MOB No.9453064340

**Copy to:-** System Administrator to upload the complete Tender documents on the website of DoT, HQ Dehli([web-admin-dot@nic.in](mailto:web-admin-dot@nic.in)) and also upload the tender document on the website: [eprocure.gov.in/eprocure](https://eprocure.gov.in/eprocure) and on the website of this office i.e. CCA office.

**Annexure-I****GENERAL TERMS AND CONDITIONS**

1. **Parties:** - The parties to the Contract are the Contractor (the tenderer to whom the work is awarded) and the Government of India through the CCA, North East Circle, Shillong – 793001 for and on behalf of the President of India.
2. **Addresses:-** For all purposes of the contract including arbitration there under, the address of the Contractor mentioned in the tender shall be final unless the Contractor notifies a change of address by a separate letter sent by registered the Controller of Communication Accounts, Department of Telecommunication, North East Circle, CTO Building, 2<sup>nd</sup> Floor, Shillong – 793 001. The contractor shall be solely responsible for the consequences of any omission or error to notify change of address in the aforesaid manner.

**3. Earnest Money:**

- 3.1 Signed and scanned copy of demand draft on any nationalized Bank at Shillong, in favour of AO (Cash), O/o the CCA, NE Circle, Shillong ( in r/o of EMD for Rs. 14,000/- must be uploaded on or before bid submission end date/time. The hard copy of the same has to be delivered to A0 (Admn), O/o the CCA, NE Circle, CTO Building, Shillong-793001 on or before bid submission end date/time. The validity of the demand draft need to be up to 6 (six) months starting form last date of submission of tender.
- 3.2 No request for transfer of any previous deposit of earnest money or security deposit or payment of any pending bill held by O/o the CCA in r/o any previous work will be entertained.
- 3.3 Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with the stipulation made herein or backs out after quoting the rates, the aforesaid demand draft will be forfeited to the Government.
- 3.4 The tenders without earnest money will be summarily rejected.
- 3.5 The EMD will be forfeited if:
  - (a) The bid documents namely Technical Bid and Commission Bid are not uploaded separately.
  - (b) The model/make of the vehicles are not found as per prescribed specification of vehicle.
  - (c) The contractor does not provide the vehicle without stipulated period after awarding of tender.
- 3.6 No claim shall lie against the Government/Department in r/o erosion in the value or interest on the amount of earnest money deposit or security deposit.

